

**Town of Smithville
Planning Board Meeting Minutes
Monday, January 13, 2014
7 P.M.**

Planning Board Members: Chairperson Jackie Centerwall, Shane Butler, Doug Garnar, Robert Brooks, and Tim Hanna.

Planning Board Members in Attendance: Tom Pollard, Doug Garnar, Robert Brooks, Tim Hanna and Jackie Centerwall

Planning Board Members Absent/Excused:

Others in Attendance: Donna Jones, Director of Planning, Chenango County Planning and Development

Jackie Centerwall called the January 13, 2014 Planning Board Meeting to order at 7:10 P.M.

1 – Review and Approval of Meeting Minutes

- December 9, 2013 meeting minutes were presented for approval. Chairperson Jackie Centerwall asked for a motion to approve the December 9, 2013 meeting minutes, motion made by Doug Garnar, 2nd by Shane Butler. Vote unanimous, motion approved.

2 – New Business

- Donna Jones, Director of Planning, Chenango County Planning and Development reviewed the training requirements for Town Planning Boards.
 - o 4 hours required annually
 - o Department of State offers trainings through the county; one will be coming in April or May of 2014.
- Provided Site Plan Review Law informational handout. Talked about the character of the Town
- Provided an 8 page Planning and Zoning document.
- Board talked about the relationship between Town of Smithville Town Boards; past and present and the Planning Board
- Board gave a brief history of the town.

3 –Old Business

- Site Plan Review law – that was presented by Tom Pollard to Town Board August 19, 2013
 - o Fred Heisler, Town Supervisor provided information regarding the Town Board's recommendations for Site Plan Review Law. At the November 6, 2013 Town Board meeting the Board made a recommendation that the presented Site Plan Review Law be "...toned down" to more accurately reflect a smaller community, perhaps by also considering other Chenango Count Site Plan Review Laws."
 - o Discussed the Site Plan with Donna Jones; Shane Butler noted that the Site Plan submitted by the Planning Board was a standard format.
- Town Survey – Doug handed out a possible time line for a survey, if it is decided to do a survey.

- **Does the Town Board support the Planning Board in doing a Town Survey?** This question was asked at the December Town Board meeting and the Board requested the results of the 2005 survey. This was emailed to the Board.
 - Supervisor Heisler has asked the Town of Guilford for a copy of their recent survey that was done in conjunction with the development of their Comprehensive Plan.
 - Donna Jones provided information regarding Bruce Selleck at Upstate Institute, Colgate College.
 - Discussed survey drivers and timetables; Town of Smithville Comprehensive Plan is scheduled for review in 2015.
 - Discussed survey questions; senior housing, lack of childcare county wide.
- Planning Board Clerk – still in need of a Planning Board Clerk; advertisement was placed in the Chenango American.
 - Jackie Centerwall reported there has been no further contact from Tom Emerson's office.

4 –Adjournment

- Jackie Centerwall asked for a motion to adjourn; Motion made by Bob Brooks, Doug Garnar 2nd by. Vote unanimously in favor, motion approved.

Meeting was adjourned at 8:25 P.M.

Planning Board meetings are scheduled for the second Monday of every month at 7:00 p.m. at the Smithville Community Center.

Next Planning Board Meeting is Monday, February 10, 2014 @ 7:00 PM

PLANNING BOARD 2014 SCHEDULE:

January 13th
March 10th
May 12th
July 14th
September 8th
November 10th

February 10th
April 14th
June 9th
August 11th
October 13th
December 8th

Respectfully submitted by Planning Board Chair Jackie Centerwall