

**Town of Smithville
Planning Board Meeting Minutes
Wednesday, March 2, 2016**

Planning Board Members: Chairperson, Jackie Centerwall, Shane Butler, Robert Brooks and Adam Whitbeck; Mike Evans; Clerk, Suzette Valachovic

Planning Board Members in Attendance: Robert Brooks, Shane Butler, Adam Whitbeck, Mike Evans and Suzette Valachovic.

Planning Board Members Absent/Excused: Chairperson, Jackie Centerwall

Others in Attendance: David Micha, Candie Micha, Jen Micha, Karl Ludwig, Katelyn Moody, Bruce Kinney, Code Enforcement Officer and Fred Heisler, Town Supervisor

Senior Member Robert Brooks called the Planning Board Meeting to order at 7:00 p.m.

1. Review and Approval of Minutes.

February 3, 2016 minutes will be reviewed and presented at April meeting.

2. New Business.

- Robert Brooks introduced new Planning Board Member, Mike Evans.
- David and Candie Micha presented sketch plan for proposed replacement barn on their Tarbell Road property. Code Enforcement Officer Kinney has been at the premises and inspected proposed area. Building will basically be a pole barn/garage, used primarily for agricultural purposes, storage of hay and equipment. Building will be erected in the same location as the previous building. Motion to approve sketch plan made by Shane Butler, 2nd by Adam Whitbeck. Vote unanimous, motion approved.
- Code Enforcement Officer Kinney presented sketch plan of Vincent Stanbro for erection of a garage. After review, it was decided that this does not fall within site plan requirements, therefore approval is not necessary. Motion to approve that the plan does not need site plan approval made by Shane Butler, 2nd by Mike Evans. Vote unanimous, motion approved.
- Discussion of Stuart Opp's email questions concerning erecting a storage shed on his Cincinnatus Lake property was had. No sketch was provided, exact location of proposed shed is unknown. This matter will be tabled for the April meeting.
- Katelyn Moody presented survey and short form site plan checklist to see if approval is required. Karl Ludwig is splitting property and deeding to Katelyn. As this is the first split, subdivision approval is not required. After reviewing the survey, it was suggested that they consider the driveway to be 50 feet wide instead of 30 feet, although it is not a requirement. It was decided that this does not need site plan approval nor subdivision approval.
- Town Clerk Alison Owens requested that the "Simplified" Site Plan Information be approved for use. Motion to approve "Simplified" Site Plan Information form, as prepared by Chairperson Jackie Centerwall. Motion made by Shane Butler, 2nd by Adam Whitbeck. Vote unanimous, motion approved.

3. Old Business.

- Road Preservation Law. The following questions were discussed:
 - Is there a need for a road preservation law?
 - How would it be policed?
 - How timely?

There was discussion of what different municipalities which have such a law and how it has been enforced. In theory, it is the Highway Superintendent's responsibility to inspect every town road every week. Supervisor Heisler suggested the Highway Superintendent should examine the road

and report back of any problems. Mike Evans suggested imposing a road weight limit. Further discussion was had concerning the possibility of imposing a "frost weight limits" from November to April. McDonough, Greene, Coventry and Guilford have this procedure. Code Enforcement Office Kinney will try to obtain a copy and present it at April meeting. It is important that Highway Superintendent be present to discuss this matter.

- 4. Adjournment.** Robert Brooks asked for a motion to adjourn; motion made by Adam Whitbeck, 2nd by Shane Butler. Vote unanimous, motion approved.

Meeting adjourned at 7:45

Planning Board meetings are scheduled for the first Wednesday of every month, at 7:00 p.m. at the Smithville Community Center.

Next Planning Board Meeting is Wednesday, April 6, 2016 at 7:00 p.m.

PLANNING BOARD 2016 SCHEDULE:

January 6th

March 2nd

May 4th

July 6th

September 7th

November 2nd

February 3rd

April 6th

June 1st

August 3rd

October 5th

December 7th

Respectfully submitted,
Suzette Valachovic
Planning Board Clerk.