

**Town of Smithville
Planning Board Meeting Minutes
Wednesday, July 5, 2017**

Planning Board Members: Co-Chair, Jackie Centerwall, Co-Chair Shane Butler, Robert Brooks, Adam Whitbeck, and Mike Evans;
Clerk, Suzette Valachovic

Planning Board Members in Attendance: Co-Chair, Jackie Centerwall, Co-Chair Shane Butler, Adam Whitbeck, Robert Brooks and Suzette Valachovic

Planning Board Members Absent/Excused: Mike Evans

Others in Attendance: Terry Turner

Co-Chair Jackie Centerwall called the Planning Board Meeting to order at 7:05 p.m.

1. Review and Approval of Minutes.

Minutes for June 7, 2017 were presented for approval. Jackie Centerwall asked if there were any corrections, additions, deletions as presented. Motion made by Robert Brooks to accept the Minutes for June 7, 2017 as presented; 2nd by Adam Whitbeck; vote unanimous, motion approved and accepted.

2. New Business.

- Terry Turner presented the Carrington Site Plan for property located at 168 West Lane to build an addition to an existing structure. After review, it was suggested that the proposed addition be "penciled" in on the existing structure sketch and provide it to the Board, otherwise the proposed site plan was approved. Motion made by Robert Brooks to accept the Carrington Site Plan; 2nd by Shane Butler; vote unanimous, motion approved and accepted. Mr. Turner paid \$50 cash to the Planning Board.
- The 2018 budget was discussed and agreed that the budget will remain as that of 2017, \$1607.00. Co-Chair Jackie Centerwall will complete the form and submit to the Town Board.
- Co-Chair Jackie Centerwall handed Vouchers to Planning Board members to submit for payment.

3. Old Business.

- Comprehensive Plan Review. The revised Comprehensive Plan was provided to Town Board. Co-Chair Jackie Centerwall informed the Town Board that there were additional revisions to be made and would be provided to the Board. The Planning Board discussed additional changes to be made. Co-Chair Shane Butler will add photos/maps.
- Road Use Agreement. Co-Chair Jackie Centerwall advised that the Town Board approved the additional language adding a minimum penalty of \$1,000.00; however they suggested that the Planning Board try to obtain the opinion of Joel Bowman, of Bowman Lumber.
- Co-Chair Jackie Centerwall reminded the Planning Board that if there are questions regarding the Subdivision Law, she has instructed the Assessor and Town Clerk for those individuals to contact a Planning Board member. The Planning Board Chair persons will provide letters to those landowners when their property does not fall within the rules. Co-Chair Jackie Centerwall will

provide such letter to Coughlin and Gerhart for property located at 120 Marion Road, Tax Map No. 201.14-1-12.

- 4. Adjournment.** Co-Chair Jackie Centerwall asked for a motion to adjourn; motion made by Shane Butler, 2nd by Jackie Centerwall. Vote unanimous, motion approved.

Meeting adjourned at 7:53

Planning Board meetings are scheduled for the first Wednesday of every month, at 7:00 p.m. at the Smithville Community Center.

Next Planning Board Meeting is Wednesday, August 2, 2017 at 7:00 p.m.

PLANNING BOARD 2017 SCHEDULE:

**January 4th
April 5th
July 5th
October 4th**

**February 1st
May 3rd
August 2nd
November 1st**

**March 1st
June 7th
September 6th
December 6th.**

Respectfully submitted,
Suzette Valachovic
Clerk