TOWN OF SMITHVILLE
PLANNING BOARD MINUTES
WEDNESDAY, JANUARY 3, 2024

I.   CALL TO ORDER: Board member Kehl called the meeting to order at 6:55 p.m.
There was some confusion as to when meetings start. The meeting time was changed to 6:30 p.m. a couple years ago.

II.   ATTENDANCE:
Planning Board Members Present: Marie Kehl, Joshua Brigham, Robert Brooks, Kenneth Whitmore, and Donna Marie Utter, Clerk.

Planning Board Members Absent: Dakota Warren

III.   REVIEW/APPROVAL OF MINUTES:
-   A motion was made by Board member Brigham, seconded by Board member Brooks, to approve the minutes from the December 3, 2023 meeting as presented.
All members voted in favor of the motion – motion passed 4-0.

IV.   NEW BUSINESS:
    1.   Planning Board Vacancy - Town Board approved Kenneth Whitmore to the Planning Board on January 2, 2024 and was present at the meeting.
    2.   Chairman of Planning Board – Board member Kehl asked if there was any other member interested in being the Chairman of the Planning Board. After a brief discussion, a decision was tabled until next meeting.

Board member Brigham had to leave the meeting to return to work at 7:00 p.m.

V.   OLD BUSINESS:
    1. Comprehensive Plan: The Board continued their review of the Comprehensive Plan starting on page 37. The remaining portion of the Comprehensive Plan include a Vision Statement, Goals and Items for Consideration which are developed based on the responses to the survey.
    The Clerk will prioritize the answers on the survey indicating the top 3-4 responses. The survey will then be sent to Board members so they can review and develop the goals and items for consideration to be included in the Comprehensive Plan. The Vision Statement, Goals and Items for Consideration will be discussed at the next meeting in February.

VI.   ADJOURNMENT:
    A motion was made by Board member Kehl, seconded by Board member Whitmore to adjourn the meeting at 7:27 p.m.
Next Planning Board Meeting is Wednesday, February 7, 2024 at 6:30 p.m.
Respectfully submitted,
Donna Marie Utter, Clerk Smithville Planning Board