

Minutes of the Smithville Town Board
March 16, 2020

OPENING of Town Board meeting by Supervisor John Cammarata 6:30PM
ROLL CALL/PLEDGE/LATE ADDITIONS:

ATTENDANCE in addition to Supervisor Cammarata:

Councilman Mike Evans
Councilwoman Pam Holcomb
Councilman Bob Whitmore
Councilman Karl Ludwig

ALSO:
Alison Owens, Town Clerk
Vince Witkowski, Hwy. Sup't.
Jeff Lowe, Assessor
Angelo Cioffi, BAR
David Craine, NBT Insurance
Bruce Kinney, Code Enforcement Officer
Shane Butler, Planning Board

INSURANCE PRESENTATION BY DAVID CRAINE OF MANG INSURANCE 6:35PM

Selective Insurance and Fidelity: points covered

- P.6 limits personal property /blanket insurance at \$1,223,649/\$500 deductible
- P.11 securities
- P.13 General Liability and Crime Coverage
- P.14 coverage for Cincinnatus Lake, vacant land, JRC
- P. 17/18 List of equipment, also radio repeater tower on State Hwy 41, copiers
- P.19/20 vehicle list all with \$250 deductible; 2010 International and 2015 Volvo on Inland Marine
- P.22 Public Officials Liability
- P.24 Umbrella coverage
- Loose page: excess Position Schedule upgraded; computer fraud/forgery (policy has dropped \$318.)
- Overall increase of \$999. To \$22,544.41 or about 2%
- Optional Law Enforcement Liability \$1061.00 with same coverage as existing

Board members declined the Optional Law Enforcement Liability policy and authorized payment of the Town's Insurance Policy for 1 year with Selective Insurance.

RESOLUTION # 12 (2020): AUTHORIZE PAYMENT TO SELECTIVE INSURANCE OF \$22,544.41 FOR ANNUAL POLICY **

On a motion by Councilman Whitmore, 2nd by Councilwoman Holcomb, the following Resolution was ADOPTED.

AYES Cammarata, Ludwig, Holcomb, Evans, Whitmore
NAYES 0

RESOLVED to authorize a payment to Selective Insurance of \$22,544.41 for a 1 year insurance policy for the Town of Smithville.

CORRESPONDENCE 6:50PM

C1) a phone call from Sue Hammond confirming permission from the Hammond family to donate the Bulletin Board to the Warn-Ten Broeck Cemetery.

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NEW BUSINESS

6:35PM

NB1) Auditors Report by Supervisor Cammarata: There were a couple of areas of concern:

* ok with fire alarm system at the Community Center. Supervisor Cammarata indicated that if an additional security camera is needed at the Community Center, according to Maximum Security, they can hook into the Sentry Alarm system to install a camera to face the parking lot.

* At the Town Barn, there needs to be additional cameras for “dark areas” which, Supervisor Cammarata said, Maximum Security, could do in about 3 months

* The Bookkeeper, Custodian and Groundskeeper will need to be paid from the Contractual account, not personal services as they are contractual workers and not employees of the Town of Smithville. The funds listed under .1 will need to be transferred to .4 and vice versa of line items A1315.4 and A1620.4. The following Resolution was brought forth:

RESOLUTION # 13 (2020): AUTHORIZE TRANSFER/SWAP OF FUNDS IN A1315 AND A1620

On a motion by Councilwoman Holcomb, 2nd by Councilman Ludwig, the following Resolution was ADOPTED.

AYES Cammarata, Ludwig, Holcomb, Evans, Whitmore
NAYES 0

WHEREAS a NYS auditor has determined the Town of Smithville Bookkeeper and Town of Smithville Custodian/Groundskeeper positions are contractual (.4) rather than personal services (.1), and WHEREAS the 2020 Budget has not made allowances for these positions to be paid from the contractual accounts of A1315.4 and A1620.4, BE IT THEREFORE RESOLVED to transfer and swap monies between A1315.1 and A1315.4; also to transfer and swap monies between A1620.1 and A1620.4.

* Records Storage Area: The auditor said the Town would need additional storage for records for the Bookkeeper and Supervisor, as those records should not be stored in Officials homes. Three suggestions were brought up

- Extra storage at the Community Center
- Extra storage trailer at the Town Barn
- Storage area in the attic

Adding a storage room onto the Community Center was discussed but not immediately focused on as the Records Management Grant deadline had just passed. PB Chair Butler said there is a USDA grant which would help or at least give a lower cost loan to secure funding. An extra storage trailer at the Town Barn was nixed as it would be too costly and not be fireproof. Storage in the attic of the Community Center was also discussed as the most viable alternative. Discussion included using a revamped area at the Town Barn as a temporary place for additional records; John will get estimates for fireproof cabinets, and for setting up a storage area in the attic. A Resolution to purchase a fire proof cabinet was brought forth.

RESOLUTION # 14 (2020): AUTHORIZE PURCHASE OF FIRE PROOF CABINET UP TO \$200

The motion and 2nd to this Resolution were not recorded but it was ADOPTED by vote as follows:

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AYES Cammarata, Ludwig, Holcomb, Evans, Whitmore
NAYES 0

RESOLVED to authorize purchase of a fire proof cabinet for records storage up to \$200.

OLD BUSINESS (UPDATES IF ANY)

6:35PM

OB1) update of Oxford Fire Contract: signed and done, 2% increase each year for this year and the next 4 years

OB2) update on tools at Town Barn: Hwy Sup't Witkowski is still working on the equipment list

OB3) update on Echo Lake Incinerator system: case should be closed. Att'y for the Town has not heard anything from Mr. Getz's Att'y.

OB4) update on fire alarm system at the Community Center: there is more work to be done by Maximum Security in the very near future. See New Business.

OB5) update on code violations: no one has heard anything

OB6) update on NYSDEC fishing access on Strong Brook across from Town Barn: all paperwork has been submitted but no updates are available

OB7) update on proposed Local Law # 1 2020 Road Use Local Law: PB Chair Butler is working on the updates

OB8) update on the street lighting in Tyner: there are 4 lights in Tyner but for the last several years the Town has only been paying for 3. The one at the corner of County Rd 3 and Winner Rd has never been included. There is a choice of removing it or leaving it. Board members were in favor of leaving it, which requires a Resolution.

RESOLUTION # 15 (2020): AUTHORIZE ADDITION OF 4TH STREET LIGHT TO NYSEG STREET LIGHTING CONTRACT

On a motion by Councilwoman Holcomb, 2nd by Councilman Whitmore, the following Resolution was ADOPTED.

AYES Cammarata, Ludwig, Holcomb, Evans, Whitmore
NAYES 0

WHEREAS the current contract # of street lights in Tyner is 3, and WHEREAS the 4th street light was never added to the contract and must be added or deleted BE IT THEREFORE RESOLVED to authorize the addition of the 4th street light to the NYSEG Street Lighting Contract in Tyner.

REPORTS

7:10PM

R1.) Highway: report submitted: meeting with Roberta Dunker, Union Rep.; Hwy employees will be expected to do the work that is asked of them by Hwy Superintendent Witkowski.

- Broom brushing on roads, cold patch on hard top roads
- Working on equipment and tool inventory
- Repairs and service to grander, roller and JD 5410
- County contract for mowing road shoulders. Vince would like to put this decision off for a bit, perhaps buy a newer model of mower and hire a PT person to do mowing. The current mower is not capable of the harder mowing needed. ***

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- 1 employee is going to be tested for Corona Virus; does not want to take personal sick time but will stay out until Wednesday. Has Dr. excuse to return to work but is still coughing. He may be able to be reimbursed by NYS/Town. If not, then he will have to take his personal sick time. John will call the County Health Dept tomorrow.

- R2.) Assessor: report submitted. Assessor will be visiting properties Friday/Saturday to make inspections.
R3.) Enforcement Officer: Dollar General has applied for a building permit. The NYS 41 bridge will begin work soon, which will include sidewalks in certain sections.
R4.) Planning Board: Working on additions to Road Use Local Law. Also working with the County Hazard Mitigation program
R5.) DCO: no report submitted.
R6.) Attorney: no report submitted
R7.) vacant
R8.) Custodian: messaged she would like to get a new vacuum cleaner as the current one does not turn on/off except by plugging/unplugging the cord. This was OK by the Board with a suggested price limit of \$100.
R9.) Playground Committee: no report
R10) Town Clerk: report submitted. The Town Clerk is expected to modify hours due to the Corona Virus.
R11) vacant
R12) Supervisor's Report:
- The County mowing contract needs to be in by April 1st; Town would be responsible for County Roads as well, about 58 miles with \$.50 per mile reimbursement. Board members were not in favor of signing the contract.
 - Updating the Hazard Mitigation plan
 - Financial report. Virginia recommends putting excess monies into General Savings which can be easier to transfer into other accounts.
 - The Supervisor's report was approved in a motion by Councilman Whitmore, 2nd by Councilman Ludwig. All 5 Board members: Ludwig, Holcomb, Evans, Whitmore and Cammarata were in favor, motion carried.

MINUTES APPROVAL for February 17th

7:30PM

The draft minutes of the February 17th meeting were reviewed with a small wording change suggested and then approved as the final copy in a motion by Councilman Whitmore, 2nd by Councilman Ludwig. All 5 Board members: Ludwig, Holcomb, Evans, Whitmore and Cammarata were in favor, motion carried.

WARRANTS

7:35PM

General Warrant # 3, with Vouchers # 31-46, in the amount of \$ 7,986.54 was reviewed for payment. Voucher # 30, while appearing on the warrant, was paid last month. A motion to accept and pay these claims was made by Councilman Ludwig, 2nd by Councilwoman Holcomb. All 5 Board members: Ludwig, Holcomb, Evans, Whitmore and Cammarata were in favor, motion carried.

Highway Warrant # 3, with Vouchers # 23-32, in the amount of \$ 9240.44 was reviewed for payment. A motion to accept and pay these claims was made by Councilman Whitmore, 2nd by Councilman Evans. All 5 Board members: Ludwig, Holcomb, Evans, Whitmore and Cammarata were in favor, motion carried.

The next meeting is Monday April 20th @ 6:30pm

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OTHER: 7:47PM
Supervisor Cammarata will call Frontier to see if the phone system can be reconfigured the way it was before the MYTEL system was installed

The Town of Solon's Resolution supporting the 2nd amendment was mentioned.

CLOSE by Supervisor Cammarata 7:59PM

Alison B. Owens

Smithville Town Clerk

Addendums: added March 19, 2020** and March 23, 2020***

** This amount was later updated by NBT insurance to \$24,687.41. Board members were polled concerning the increase and all Board members: Ludwig, Holcomb, Evans, Whitmore and Cammarata were in favor, motion carried for the increase.

*** A used heavier duty mower with brush axe was viewed by both Hwy Sup't Witkowski and Board member Bob Whitmore. Board members were polled concerning the purchase of this used mower, a CAT MT B Challenger Tractor with brush axe for \$30,000. All Board members Ludwig, Holcomb, Evans, Whitmore and Cammarata were in favor of purchasing this used CAT Challenger Tractor from Richard Hinman for \$30,000. Resolution passed.

RESOLUTION # 16 (2020): AUTHORIZE PURCHASE OF USED CAT TRACTOR

On a polled vote by Supervisor Cammarata, the following Resolution was ADOPTED.

AYES Cammarata, Ludwig, Holcomb, Evans, Whitmore
NAYES 0

RESOLVED to authorize the purchase of a used CAT MT B Challenger Tractor with brush axe from Richard Hinman for \$30,000.